

# NOWTON PARISH COUNCIL

Minutes of the Parish Council Meeting held 20<sup>th</sup> September 2017  
at 7.30 p.m. in Nowton Village Hall, Nowton

**Present:** Councillor - Mrs Carol Perry (Chairman)  
Councillor - Mrs Renee Farrow  
Councillor - Mr David Flatt  
Councillor - Mr Mike May  
Parish Clerk - Mrs Pauline Stoddart

Prior to the commencement of the meeting: 10 minutes Public Forum, no members of the public were present. Borough Councillor Terry Clements joined the meeting after Item 6 when the meeting was adjourned to receive his report as follows:

Councillor Clements highlighted the special planning meeting being held on the 21<sup>st</sup> September re the West Suffolk recycling hub; Councillor Clements advised that he would be presenting the HGV view point.

1. **Apologies for absence** – Councillor Green.
2. **Declarations of Interest** – None.
3. **Approval of the draft Minutes of the Annual Parish Council meeting held 5<sup>th</sup> July 2017**  
draft copies of the Minutes had been previously circulated and were taken as read. Proposed by Councillor Farrow, seconded by Councillor Flatt, as a true and accurate record, duly signed by the Chairman.
4. **Matters arising from the Minutes of the Annual Parish Council meeting** –
  - 4.1 Councillor Flatt reported that the fan had been installed at the bakery.
5. **Finance** - Current Account £1,681.20; Deposit Account £3,827.25. Total: £5,508.45
  - 5.1 The Clerk reported a clean audit from the auditors, BDO, and the annual return and certificate was approved and accepted by the Council, copies would be displayed on the web site and notice board.
6. **Planning** –
  - 6.1 DC/17/1671/HH and DC17/1672/LB – Nowton Hall, Farm Lane, Nowton. Councillors had no objections to this planning application.
  - 6.2 DC/17/1715/HH – 1 hall Cottages, Hall Farm Lane, Nowton. Councillors had no objections to this planning application.
7. **Road Safety/Crime/Public Nuisances** – The Chairman advised that Councillor Soons and a Highways Engineer Anthony Smith had recently examined the road surfaces in Nowton; subsequently another engineer would be carrying out a further investigation. The Clerk was instructed to contact the dedicated officer for road surface damage to highlight two particular areas - the road between the A134 and the village hall, and Fox and Pin Lane.  
**Action: Clerk.**
  - 7.1 Councillor May reported that a car had been driven into a ditch; local residents had used a tractor to remove the car and the driver was not injured.

8. **Correspondence – to include any correspondence to hand at the time of the Meeting –**  
8.1 Clerks & Councils magazine, for circulation.  
8.2 The Local Councillor magazine, for circulation.  
8.3 Councillor Soon’s monthly Newsletter for circulation.  
8.4 General Data Protection Regulation (GDPR) – the Clerk explained the Council’s legal obligation to appoint a Data Protection Officer (DPO). This subject would be revisited in future meetings. **Action: Clerk.**

9. **Dates of Next Meeting –** The Chairman requested that the date of the next meeting be changed to **Wednesday 1<sup>st</sup> November, 7.30 p.m.**

Further 2017 meetings: 6 December.

There being no further business to discuss, the meeting was closed at 8 p.m.

Chairman: .....

Date: .....