

## NOWTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held 24<sup>th</sup> May 2017  
at 7.30 p.m. in Nowton Village Hall, Nowton

**Present:** Councillor - Mrs Carol Perry (Chairman)  
Councillor - Mrs Renee Forrow  
Councillor - Mr David Flatt  
Councillor - Mr Jon Green  
Councillor - Mr Mike May  
Parish Clerk - Mrs Pauline Stoddart

Prior to the commencement of the meeting: 10 minutes Public Forum, no members of the public were present. St Edmundsbury Mayor, Terry Clements, departed prior to the start of the meeting and delivered his Borough Councillor report for the Annual Assembly of Nowton Parish meeting which was scheduled for 8.15 pm.

1. **Election of Parish Council Chairman** – Councillor Forrow proposed Councillor Perry, seconded by Councillor May. Councillor Perry was willing to again stand as Chairman of Nowton Parish Council.
2. **Declaration of Acceptance of Office as Chairman** – Councillor Perry signed the declaration of Acceptance of Office as Chairman, which was duly signed by the Clerk.
3. **Apologies for Absence** - none, all present (Councillor Green arrived during Item 8).
4. **Declaration of Acceptance of Office as Councillor** – Councillors Forrow, Flatt and May signed the Acceptance of Office as Councillor, duly signed by the Clerk. Councillor Green signed the declaration upon arrival during Item 8.
5. **Declarations of Interest** – none.
6. **Minutes of the Meeting of 26<sup>th</sup> April 2017**- proposed by Councillor Forrow, seconded by Councillor May as a true and accurate record, duly signed by the Chairman.
7. **Matters arising from the Minutes of the 26<sup>th</sup> April** – no specific matters arising, although Councillors were disappointed not to have received notification that the planning application for the nursing home in Nowton Park had been passed on appeal. Councillor Flatt advised that the bakery would shortly be installing an extractor fan, which had been a condition of the planning permission. The Chairman advised that Karen Soons had been elected County Councillor and would shortly be driving through the village with a Highways Officer to look first hand at the problem of potholes in the roads.
8. **Finance** – Current Account £2,911.44; Deposit Account £3,827.25. Total: £6,738.69
  - 8.1 The following cheques were approved for payment and duly signed:

100299	Nowton Village Hall	£330.27
100300	Clerk, Apr-June salary	£240.00
100301	HMRC, Apr-June	£60.00
100302	SALC, subscription	£130.24
100303	Nowton Village Hall, fire doors contribution	£800.00

8.2 Councillor May reported that he had received a quote for £250 for repair work to be carried out on the village sign. It was agreed that a further two quotes would be required

and as the funds had not been allocated in the precept, and the work was not considered urgent, it would be included in next year's schedule of works.

8.1 Annual Governance Statement – the Clerk completed each question in turn with the response from the Council.

8.2 Accounting Statements 2016-2017 – copies of the year-end accounts had been previously circulated. Councillors agreed that they reflected a true and accurate picture of the finances of the Parish Council. Proposed by Councillor Forrow, seconded by Councillor May.

9. **Planning** – no planning applications to hand. Between meetings Councillors considered the following of which there was no objection: 163 (1991) Rosie Cottage, Nowton, Tree Preservation Order; prune growth from south side by 2.5m.

10. **Road Safety and Crime** – The ongoing problem of potholes in the roads was the only item raised by Councillors for this item.

11. **Correspondence** – the latest issue of Clerks & Councils would be passed to all Councillors to read.

12. **Dates of Next Meeting** – Wednesday 5<sup>th</sup> July, 7.30 p.m., Nowton Village Hall.

Further 2017 meetings: 20 September; 25 October; 6 December.

There being no further business to discuss, the meeting was closed at 8 p.m.

Chairman: .....

Date: .....