

## NOWTON PARISH COUNCIL

Minutes of the Parish Council Meeting held 27 February 2019  
At 7.30 p.m. in Nowton Village Hall, Nowton

**Present:** Councillor - Mrs Carol Perry (Chairman)  
Councillor - Mr David Flatt  
Councillor - Mr Jon Green  
Councillor - Mrs Renee Farrow  
Councillor - Mr Mike May  
Parish Clerk - Mrs Pauline Stoddart

Prior to the meeting commencing, 10 Minute Public Forum – no attendees. Apologies for absence had been received from County Councillor Soons.

- 1. Apologies for Absence** – none, all present.
- 2. Declarations of Interest** – none.
- 3. Approval of the draft Minutes from the Parish Council meeting held on 9 January 2019**  
– approved as a true and accurate record. Proposed by Councillor Green, seconded by Councillor Farrow and duly signed by the Chairman.
- 4. Matters arising from the Minutes of the Parish Council meeting** – Councillor May advised that the surface of Cooper Lane was now much improved owing to the removal of the tree roots and preparation for resurfacing of the road. Highways had been thanked.
- 5. Finance** – Business Premium Account £3,985.73; Community Account £1,174.77  
Total £5,160.50

Six cheques were approved and signed at the meeting:

100331	Clerk, quarterly salary Jan-Mar 2018	£240.00
100332	HMRC, income tax re above	60.00
100333	St Edmunds Way Benefice Newsletter	125.00
100334	St Peter's Church, upkeep of Churchyard	100.00
100335	Nowton Village Hall, maintenance	250.00
100336	Nowton Village Hall, hire for 2018 meetings	48.00

5.1 The Clerk advised that from 1<sup>st</sup> April 2020 there would be an increase in the charges made by SEBC for providing Parish Election services, to £64.70 (previously £21.34).

- 6. Planning** – no planning applications had been received.
- 7. Road Safety, Crime/Public Nuisance** – Councillor May presumed that the top road surface of Cooper Lane would be undertaken at a later date, probably in the spring. The Chairman advised that a road sign near the Village Hall had been damaged, and reported.

7.1 The Chairman advised that from figures received, the crime rates were slightly lower than previous reports, at least within the six Parishes.

**8. Correspondence**

8.1 Election Packs had been received by the Clerk and were distributed to all Councillors; the date for completion and return of the forms to the Receiving Officer was the 4<sup>th</sup> April 2019. The timetable of proceedings for elections on the 2<sup>nd</sup> May had been received by the Clerk and the Chairman would be notified as and when the various notices required publication.

8.2 Home Start - the Chairman read aloud the information contained within the accompanying letter to the Notice, which would be displayed on the Noticeboard as requested.

8.3 The Chairman advised that a time capsule was being buried in Nowton Park at 2pm on the 28<sup>th</sup> February; she had provided a few items which would be included within the capsule. Time capsules were being buried at nine sites around the county, with items from the last 100 years.

**9. Next meeting – Wednesday 3<sup>rd</sup> April 2019, Nowton Village Hall, 7.30 p.m.**

**Further meetings dates for 2019:** 22 May (AGM); 10 July; 18 September; 23 October; 4 December. All meeting dates are subject to change.

There being no further business to discuss, the meeting was closed at 7.45 p.m.

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Signed

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Date