

# NOWTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Nowton Parish Council will be held on Wednesday 6<sup>th</sup> December 2023, at Nowton Village Hall, Nowton, commencing at 7 p.m.

All Members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the Meeting, as set out hereunder.

*Pauline Stoddart*  
Mrs. Pauline Stoddart  
Clerk to the Council

## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Approval of the draft Minutes from Parish Council meeting held 1 November 2023
4. Matters arising from the Minutes of the Parish Council meeting held 1 November, not already included on the Agenda.
5. Public Forum – an opportunity for Members of the Public to raise concerns or question Council on matters included in this Agenda.
6. Vacancy for Parish Councillor
7. Annual Reviews, Assessments and Reappointments
  - 7.1 Annual Risk Assessment of Financial Management
  - 7.2 Annual Review of the effectiveness and systems of Internal Audit
  - 7.3 Annual Review of Internal Audit
  - 7.4 Statement of intent on internal control
  - 7.5 Annual Review of Assets Register & Condition Risk Assessment
  - 7.6 Health & Safety Statement
  - 7.7 Annual Appraisal of Clerk and Salary, review of Contract of Employment
  - 7.8 Annual reappointment of the Responsible Finance Officer (RFO)
8. Finance – including balances of Accounts and cheques for approval
  - 8.1 Initial setting of the Precept 2024-25, for ratification at January meeting
9. Planning – To consider any Planning Applications to hand at the time of the meeting, or received since the posting of this notice.
  - 9.1 Planning applications considered between meetings: DC/23/0402/FUL  
Overway House, new proposed location for pv solar panels.
10. SALC Conference 29 November – Chairman to report
11. Village Enhancement Project, update/report – Chairman to report
12. Road Safety, Crime/Public Nuisance
  - 12.1 New appointment of Community Police Officer
13. Correspondence – to include any correspondence to hand at the time of the meeting
14. Meeting dates for 2024 to be discussed and agreed.