

# NOWTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Nowton Parish Council will be held on Wednesday 7<sup>th</sup> December 2022, at Nowton Village Hall, Nowton, commencing at 7 p.m.

All Members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the Meeting, as set out hereunder.

*Pauline Stoddart*  
Mrs. Pauline Stoddart  
Clerk to the Council

## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Approval of the draft Minutes from Parish Council meeting held 9 November 2022
4. Matters arising from the Minutes of the Parish Council meeting held 9 November, not already included on the Agenda.
5. Annual Reviews, Assessments and Reappointments
  - 5.1 Annual Risk Assessment of Financial Management
  - 5.2 Annual Review of the effectiveness and systems of Internal Audit
  - 5.3 Annual Review of Internal Audit
  - 5.4 Statement of intent on internal control
  - 5.5 Annual Review of Assets Register & Condition Risk Assessment
  - 5.6 Health & Safety Statement
  - 5.7 Annual Appraisal of Clerk and Salary, review of Contract of Employment
  - 5.8 Annual reappointment of the Responsible Finance Officer (RFO)
6. Finance – including balances of Accounts and cheques for approval
  - 6.1 Donation requests
  - 6.2 Initial setting of the Precept 2023-24, for ratification at January meeting
7. Planning – Applications to hand at the time of the meeting, including:
  - 7.1 DC/22/1992/HH & DC/22/1993/LB – Nowton Lodge Farm, Low Green.
    - a) single storey rear extension b) first floor extension c) additional windows and glazed doors d) removal of staircase and lobby from main hall 3) existing chimney extended.
8. Road Safety, Crime/Public Nuisance
  - 8.1 Warning signs/concealed entrance, Bury Road
9. Correspondence – to include any correspondence to hand at the time of the meeting
10. Date of next meeting – Wednesday 11 January 2023 at 7 pm

Future meeting dates in 2023: February 22; April 5; May 17 Annual PC and Annual Assembly of the Parish meetings; July 5; September 13; October 25; December 6.  
*All meeting dates are subject to change.*